

**Wright County Community Action, Inc.**  
**Head Start/Early Head Start Policy Council Meeting Minutes**  
**August 19, 2025**

**Members Present:**

JorDyn Bresinger, Annandale Representative, Vice-Chairperson (in-person)  
Charlie Peterson Buffalo 2 Representative, MHSA Representative (online)  
Omanah Bultman, EHS Representative, Chairperson (online)  
Amanda Edwards, EHS Representative (online)  
Gena LaPlante, Howard Lake Representative (in-person)  
Ashley Brownell, Monti 209/210 Representative, Secretary (in-person)  
Marina Eggink, Community Representative (in-person)  
Nicole Schmitz, Community Representative (in-person)  
Jennifer Greenhagen, WCCA Board Member, Policy Council Liaison (non-voting) (online)

**Members Absent:**

Nicole Cantin, Buffalo 1 Representative  
Cassie Richard, Delano Representative  
Megan Sanborn, Monti 206 Representative  
Alexis Carrillo-Sigle, Monti 207/208 Representative  
Jazmyn Harville, Montrose Representative  
Amanda Marx-Flaherty, Otsego Representative  
Rebecca Calvin, WCCA Board Member (non-voting)  
Paige Hasledalen, MHSA Friend, (non-voting)

**Staff Present:**

Dara Smida, Head Start/Early Head Start Director

**I. Determine Quorum/Call to Order/Introductions**

The August 19, 2025 Policy Council meeting was called to order at **6:05PM** by JorDyn Bresinger. A quorum was present, members introduced themselves, and the meeting began.

**II. Consideration/Approval of the Revised August 19, 2025 Agenda**

Policy Council members reviewed the revised agenda as presented.

*Motion by Charles Peterson, second by JorDyn Bresinger to approve the August 19, 2025 agenda. Motion carried.*

**III. Consideration/Approval of the July 15, 2025 Policy Council Minutes**

Policy Council members reviewed the July 15 2025 Policy Council minutes as e-mailed.

*Motion by JorDyn Bresinger, second by Nicole Schmitz to approve the July 15, 2025 Policy Council meeting minutes as e-mailed. Motion carried.*

**IV. Consideration/Approval of the June 2025 Financial Reports**

Staff and Policy Council members reviewed and discussed the June 2025 Financial Reports, including expenditures, credit card statements, and in-kind summary.

*Motion by JorDyn Bresinger second by Ashley Brownell to approve the June 2025 financial reports. Motion carried.*

**V. Unfinished Business**

None

**VI. New Business**

**a. Head Start Hiring and Termination Memo**

Staff and the Policy Council reviewed the hiring and termination memo as presented.

*Motion by JorDyn Bresinger second by Amanda Edwards, to approve the Hiring and Termination Memo as presented. Motion carried.*

**b. WCCA Head Start Annual Report to the Public**

Staff and the Policy Council reviewed and discussed the 2024-25 Annual Report to the Public.

*Motion by JorDyn Bresinger, second by Marina to approve the 2024-25 Annual Report to the Public. Motion carried.*

**c. ACF-OHS-PI-25-02 One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families**

The Head Start Director shared a Program Instruction, which outlines the process for Head Start grant recipients to request supplemental funds to promote nutrition services and healthy eating for enrolled children and families. Parents provided some feedback on what WCCA could use the funds for.

**VII. WCCA Board Report**

Jen Greenhagen reported:

- WCCA's 60<sup>th</sup> anniversary event went well.
- There are two openings on the WCCA Board of Directors—one public service and one private sector.
- WCCA is working on some repairs to the outside of the building.
- There are still a lot of unknowns with federal funding and how that will affect different WCCA programs, but the Board is optimistic.

**VIII. Reports from Community Representatives, MHSA Representative, and Parents**

- Parents asked about Milestones scholarships. Nicole clarified Pathway I vs Pathway II scholarships.
- A parent asked if HS lost any enrollment due to a recent apartment fire in the service area. As far as staff are aware, this did not impact enrollment.

**IX. Program Director's Report**

**a. Updates from the Director**

- Enrollment—HSP has 139 children accepted. We need 165.
- Staffing—we have an opening for a family advocate, a center aide, and an EHS home visitor.

**b. Program Activity Reports for July 2025**

The Head Start Director shared the program activity reports for July 2025, which details enrollment, attendance and meal counts for Head Start Preschool and Early Head Start.

**X. Schedule Next Meeting and Adjourn**

- a. **The next Policy Council meeting is scheduled for September 15, 2025 at 6:00PM in-person and via Zoom.**
- b. **The August 19, 2025 Policy Council meeting adjourned at 7:13 PM.**  
*Motion by JorDyn Bresinger, second by Gena LaPlante to adjourn the August 19, 2025 Policy Council meeting. Motion carried.*

**Respectfully Submitted by:** Ashley Brownell, Secretary